

BHAGINI NIVEDITA COLLEGE, KAIR, NEW DELHI-110043.

(UNIVERSITY OF DELHI)

APPLICATION FOR STUDY LEAVE

1. Name : _____
2. Present Designation : _____
3. Date of Birth/Age : _____
4. (a) Date of first appointment : _____
(b) Date of Appointment from
Which he/she is continuous
Service in the college : _____
(c) Date of Confirmation : _____
(d) Date of promotion to the present post: _____
5. Educational Qualification : _____
6. (a) Married/Unmarried : _____
(b) No. of dependents (state
Nature of relationship in each case: _____
7. Present Pay : _____
8. (a) Period for which leave is required: _____
(b) Approx. date of availing of the leave:
(if granted) _____
9. * State whether leave is required: _____
(a) With Pay and maintenance allowance
(b) With Pay only
(c) With maintenance allowance only
(d) Without pay and without maintenance Allowance
10. University /Institution proposed to join:
(a) State
(b) Country
- 11 (a) N.B. (Enclosed copy of Letter(s) relating to the offer of admission